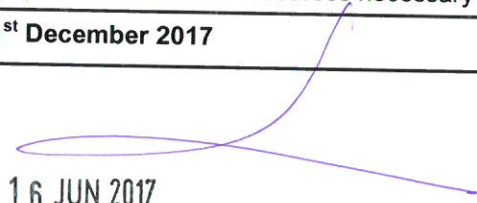


Invitation to tender

Procurement procedure No. EMSA/NEG/23/2017 for Study on windows energy efficiency

Subject & requirements	<p>Study about EMSA's windows energy efficiency options</p> <p>EMSA's windows are covered with protective film, intended to reduce internal heating and consequently also energy needs for the cooling of the offices. With time this film has deteriorated and, before undertaking any decisions in respect of substitution of the film, EMSA is looking for a study identifying possible solutions to maintain good working conditions inside the building, in terms of heating and light, as well as indicating the best possible options in respect of energy savings.</p> <p>This procurement thus intends to contract an energy efficiency study to evaluate the energetic, thermal and light performance of the glazing system on the façades of EMSA's building with and without solar control film. The study should first assess the building to determine the current state of energy spending and then test different solutions to define the best option for the building.</p>
Deadline to submit bid	30/06/2017 20h00 hrs (Lisbon time)
Manner of submission bid	By email: NEG232017@emsa.europa.eu
Max value contract	EUR 10000 excluding VAT
Type of contract	Purchase Order
Duration contract	6 months from contract signature
Contract management responsible body	A.2, in charge of Legal, Financial & Facilities Support Contact person: Francisco Baraona
Contact	NEG232017@emsa.europa.eu
On-site visit	Between 19 and 23 June 2017 - written requests to be sent to NEG232017@emsa.europa.eu before the preferred date within this interval.
Exclusion criteria	Please refer to sections 11.2 and 11.3 of the Low-Value Procurement Procedure – Tendering Conditions ; complete and sign the Declaration on Honour available on the Procurement Section on the EMSA Website.
Selection criteria	Requirements: Higher degree in Civil Engineering for the person responsible. Capacity to perform the study as requested.
Technical and professional capacity	Evidence: List of similar works executed in the past; CV of the person responsible for the study
Award criteria	<p>Best price for quality (weightings)</p> <ol style="list-style-type: none"> 1. Quality criterion 1 ($W_1 = 50\%$) – Quality of the project plan, including the description of the means and equipment to be used for the execution of the study and the deadlines for the execution of each phase;

	<p>and the price criterion and associated weighting:</p> <p>Price of the bid ($W_{price} = 50\%$) – Price of the full project, including materials, equipment and human resources necessary to complete all the phases.</p>
Validity of the bid until:	31st December 2017
Signature and date TORNE Isabel (EMSA) Head of Corporate Services - Department A	 16 JUN 2017
Please consult the following documents while preparing your tender: <ul style="list-style-type: none"> • <i>Very Low value and Low Value Procurement Procedure – Tendering Conditions</i> • <i>Purchase Order</i> • <i>Tenderers checklist</i> • <i>Statement subcontracting/joint offer</i> • <i>Declaration of Honour</i> • <i>LEF and BAF</i> Available at: http://www.emsa.europa.eu/work/procurement/calls.html	